1. Please write your first and last name:

- Please use an "X" to mark your choice.
  I have been bullied.
  I have witnessed a bullying incident.
- 4. Please answer the following questions to the best of your ability. Please remember to be **as specific as possible.** The more information we have the better.
  - a. Where and when did you witness the bullying take place?
  - b. What was said or done that makes you feel bullying took place?
  - c. Did you respond to the person or people bullying, and if so, what did you say or do?
  - d. Please tell us as much as you can about the person/people involved: names (first and last if you can), grade level, etc.

-Please save and attach this document to an email and send it to the staff member of your choice.